

## Next Steps after a Name Change

Get at least 2 Certified Copies of your Name Change Order at the Court Clerks office.

- Many institutions require you to provide a certified copy of this order as proof of a name change.
- It is a good idea to set aside one certified copy for your personal files.



Update Your Name with Social Security

- Fill out form SS-5
- Bring the completed form to your local Social Security Office with proof of identification
- Acceptable proof of identity documents are listed on form SS-5



Update your Birth Certificate

- People born in WA State can update their birth certificate through by sending the Department of Health:
  - A certified copy of your name change order (this will **not** be returned to you)
  - A completed [Name Change Request Form](#)



Update your State ID

- Wait at least 48 hours after filing your name change with Security as the Department of Licensing (DOL) will verify the name change with Social Security
- Schedule an appointment with your local DOL/DMV and bring:
  - Payment for the fee
  - Proof of identity (acceptable documents listed [here](#))



Update Your Health Insurance  
(Medicaid Only)

- If you applied for coverage through WA Healthplanfinder, report the change by
  - calling the Healthcare Authority *or*
  - visiting the Healthplanfinder website
- If you applied through DSHS, report the change by
  - calling 1-877-501-2233 *or*
  - visiting the Washington Connection Website